

Day 1 (June 16 th 2015)				
	Time	Topic	Activity/Discussion	Presenter
Morning Session	08:30 – 08:45	Registration	Registration	-
	08:45 – 09:00	Opening and Welcoming	Welcoming speech by Iranian Authorities and AFACT 2015 Chairman	1. Dr. Tofigh 2. Mr. Garakani
	09:00 – 10:00 10:00 – 10:15 10:15 – 10:30	Review of 2014 AFACT Progress	1. Review and approval of 2014 AFACT StC Plenary meeting minutes and AFACT status report 2. Report on UN/CEFACT Progress status 2015 Updates 3. Report on UNESCAP Progress status 2015 Updates	1. Mahmood Zargar 2. Mitsuru Ishigaki 3. Mr. Sangwon Lim
	10:30 – 10:45	Coffee Break	Coffee Break	
	10:45– 12:00	Updates on e-Asia Awards	Review of all issues related to 2015 e-Asia Awards	Chaired by 2015 Host
Afternoon Session	12:00 – 13:30	Lunch Break	Lunch Break	-
	13:30- 18:00	Working Committees Meeting	1. TMC and CSC joint Discussion a. UN/CEFACT Technical update: Conformance project; Library review b. TMC Project update: CCL utilization in Asia (with CSC's input of progress status on local language translation and publication on the AFACT website); Cloud computing WG c. TMC/CSC Joint project update: E-Invoice cross boarder POC; UN/CEFACT Project of Remittance Advice 2. BDC WG Discussion a. UN/CEFACT Business Domain updates: WTO TFA (Trade Facilitation Agreement); Single Window Interoperability ; UN/LOCODE & NTFB (National Trade Facilitation Body) ; Supply Chains b. SHARP WG: ISO TC154: Trusted Communication Platform Update s; ISO TC154: PAdES Updates; Sharp Open Source Software: Implementation 3. TT&L WG Discussion a. AFACT TT&L updates (Bangkok Meeting Minutes, 25 th UNCEFACT Forum in Geneva Minutes, etc) b. SLH (Small scaled Lodging House) International Pilot Project ,Progress Report, System Architecture, Schedule, System Development, System Management (Domain Naming, Documents Filing, Pilot Project Management in General, etc.) c. Cloud and Relevant Technologies, standards to develop d. DTI (Destination Travel Information) Progress Report , Comments and Discussion on BRS & RSM e. Future Vision of TT&L WG and Agenda for the Next Meeting	1. Chaired by Mr. Hisanao Sugamata and Ms. Eva Yueh 2. Chaired by Ms. Jasmine Chang 3. Chaired by Mr. Hui-I Hsiao and Mr. Akio Suzuki
	18:00- 19:00	Rest		
	19:00- 23:00	Welcome Dinner	Welcome Dinner	
Day 2 (June 17 th 2015)				
	Time	Topic	Activity/Discussion	Presenter
Morning Session	08:30 – 08:45	Registration	Registration	-
	08:45 – 10:45	Working Committees Meetings	Continuation with: 1. TMC and CSC joint Discussion a. UN/CEFACT Technical update: Conformance project; Library review b. TMC Project update: CCL utilization in Asia (with CSC's input of progress status on local language translation and publication on the AFACT website); Cloud computing WG c. TMC/CSC Joint project update: E-Invoice cross boarder POC; UN/CEFACT Project of Remittance Advice 2. BDC WG Discussion a. UN/CEFACT Business Domain updates: WTO TFA (Trade Facilitation Agreement); Single Window Interoperability ; UN/LOCODE & NTFB (National Trade Facilitation Body) ; Supply Chains b. SHARP WG: ISO TC154: Trusted Communication Platform Update s; ISO TC154: PAdES Updates; Sharp Open Source Software: Implementation 3. TT&L WG Discussion a. AFACT TT&L updates (Bangkok Meeting Minutes, 25 th UNCEFACT Forum in Geneva Minutes, etc) b. SLH (Small scaled Lodging House) International Pilot Project ,Progress Report, System Architecture, Schedule, System Development, System Management (Domain Naming, Documents Filing, Pilot Project Management in	1. Chaired by Mr. Hisanao Sugamata and Ms. Eva Yueh 2. Chaired by Ms. Jasmine Chang 3. Chaired by Mr. Hui-I Hsiao and Mr. Akio Suzuki

			General, etc.) c. Cloud and Relevant Technologies, standards to develop d. DTI (Destination Travel Information) Progress Report , Comments and Discussion on BRS & RSM e. Future Vision of TT&L WG and Agenda for the Next Meeting	
	10:45 – 11:00	Coffee Break	Coffee Break	-
	11:00 – 12:00	Working Committees reporting	1. TMC reporting & CSC joint reporting 2. BDC reporting on SHARP project 3. BDC reporting on TT&L WG	1. Hisanao Sugamata & Eva Yueh 2. Jasmine Chang 3. Hui-I Hsiao & Akio Suzuki
Afternoon Session	12:00 – 13:30	Lunch Break	Lunch Break	-
	13:30 – 16:00	Final remarks, wrapping up & future steps	1. Final remarks by AFACT StC members and Secretariat and wrapping up the discussion 2. Future steps of organizing 2015 Plenary meeting and next host country 3. Reviewing and finalizing meeting minutes	1. StC members and Mr. Zargar 2. & 3. Ms. Bagheri
	16:00- 16:30	Rest		-
	16:30- 19:00	Mini retreat	Visiting carpet museum of Iran	
	20:00- 23:00	Networking Dinner	Networking Dinner	-