

AFACT 2015

The 33rd Midterm Meeting

Draft Minutes

Islamic Republic of Iran

Venue: Espinas Hotel, Tehran

Jun 16th ~ 17th, 2015

- Date: June 16th - 17th, 2015
- Venue: Espinas Hotel, Tehran, Iran
- Chair: Mr. Mohammad Garakani Nejhad; Representative of chair: Azadeh Bagheri
- Speakers:
 1. Mr. Ali Asghar Tofigh, Iran, Deputy Minister for Industry, Mine & Trade
 2. Mr. Mohammad Garakani Nejhad, Iran, AFACT 2015 Chair
 3. Mr. Mahmood Zargar, AFACT Permanent Secretariat
 4. Ms. Azadeh Bagheri, Iran, AFACT 2015 Representative of chair
 5. Mr. Mitsuru Ishigaki, Japan, UN/CEFACT Rapporteur for Asia and The Pacific
 6. Mr. Sangwon Lim, Thailand, Economic Affairs Officer of UNESCAP
 7. Ms. Jasmine (Jaegyong) Chang, South Korea, Chairman of Business Domain Committee
 8. Mr. Hisanao Sugamata, Japan, Chairman of Technology and Methodology Committee
 9. Ms. Yi-Yuan (Eva) Yueh, Chinese Taipei, Chairman Of Community Support Committee
 10. Mr. Hui-I Hsiao, Chinese Taipei, Acting Chair of Tourism, Travel and Leisure Working Group
 11. Mr. Akio Suzuki, Japan, UN/CEFACT SLH International Pilot Project Chair

Others:

12. Mr. Anil Kumar Sinha, India, Head of Delegations
13. Mr. Raj Kumar Arora, India, Expert
14. Mr. Reng Weng Gong, Chinese Taipei, Head of Delegations
15. Ms. Mei-Li Chen, Chinese Taipei, Expert
16. Mr. Chia-Hung Kao, Chinese Taipei, Expert
17. Mr. Songpil Kong, South Korea, Expert
18. Mr. Noppadon Vannaprapa, Thailand, Expert

19. Mr. Supachok Jantarapatin, Thailand, Expert
20. Mr. Thawatchai Pringprom, Thailand, Expert
21. Mr. Hemmat Veisi, AFACT Secretariat
22. Mr. Behnam Amiri, Iran, Expert
23. Ms. Ferdos Hatami Lankarani, Iran, Expert
24. Ms. Faranak Oskouee, Iran, Deputy Director of Electronic Trade Facilitation
25. Mr. Reza JavadiNia, Iran, Expert
26. Ms. Sara Jami, Iran, Expert
27. Ms. Bahamin Takhtae, Iran, Expert
28. Ms. Fatemeh Taj, Iran, Expert
29. Mr. Esmaeil Abedi, Iran, Expert
30. Mr. Mohamad Ketabchi, Iran, Cultural Heritage, Handicrafts and Tourism Organization
31. Mr. Mohammad Ghasemi, Iran, Cultural Heritage, Handicrafts and Tourism Organization
32. Mr. Masoud NikAfrouz, Iran, Kish Free Zone Organization

Agenda:

June 15 th 2015, 14:00 to 17:30 p.m. : Inter-group discussion; and AFACT Strategy Developing chaired by AFAT Host 2015 (Persian Gulf VIP Room, Espinas Hotel, 2 nd floor)				
Day 1 (June 16 th 2015)				
	Time	Topic	Activity/Discussion	Presenter
Morning Session	08:30–08:45	Registration	Registration	-
	08:45–09:00	Opening & Welcoming	Welcoming speech by Iranian Authorities and AFACT 2015 Chairman	1. Dr. Tofigh 2. Mr. Garakani/Dr. Goudarzi
	09:00–10:00 10:00–10:15 10:15–10:30	Review of 2014 AFACT Progress	1. Review and approval of 2014 AFACT StC Plenary meeting minutes and AFACT status report 2. Report on UN/CEFACT Progress status 2015 Updates 3. Report on UNESCAP Progress status 2015 Updates via Skype	1. Mahmood Zargar 2. Mitsuru Ishigaki 3. Mr. Sangwon Lim
	10:30–10:45	Coffee Break	Coffee Break	-
	10:45–12:00	Updates on e-Asia Awards	Review of all issues related to 2015 e-Asia Awards	Ms. Bagheri
Afternoon Session	12:00–13:30	Lunch Break	Lunch Break	
	13:30-18:00	Working Committees Meeting	<p>1. TMC and CSC joint Discussion</p> <p>a. UN/CEFACT Technical update: Conformance project; Library review</p> <p>b. TMC Project update:</p> <p>c. CCL utilization in Asia (with CSC's input of progress status on local language translation and publication on the AFACT website); Cloud computing WG</p> <p>d. TMC/CSC Joint project update:</p> <p>e. E-Invoice cross boarder POC; UN/CEFACT Project of Remittance Advice</p> <p>2. BDC WG Discussion</p> <p>a. UN/CEFACT Business Domain updates: WTO TFA (Trade Facilitation Agreement); Single Window Interoperability ; UN/LOCODE & NTFB (National Trade Facilitation</p>	<p>1. Chaired by Mr. Hisanao Sugamata and Ms. Eva Yueh</p> <p>2. Chaired by Ms. Jasmine Chang</p>

			Body) ; Supply Chains b.SHARP WG: ISO TC154: Trusted Communication Platform Update s; ISO TC154: PAdES Updates; Sharp Open Source Software: Implementation 3. TT&L WG Discussion a.AFACT TT&L updates (Bangkok Meeting Minutes, 25th UNCEFACT Forum in Geneva Minutes, etc) b.SLH (Small scaled Lodging House) International Pilot Project ,Progress Report, System Architecture, Schedule, System Development, System Management (Domain Naming, Documents Filing, Pilot Project Management in General, etc.) c. Cloud and Relevant Technologies, standards to develop d.DTI (Destination Travel Information) Progress Report , Comments and Discussion on BRS & RSM e. Future Vision of TT&L WG and Agenda for the Next Meeting	3. Chaired by Mr. Hui-I Hsiao and Mr. Akio Suzuki
	19:00-23:00	Dinner	Welcome Dinner	

Day 2 (June 17th 2015)

	Time	Topic	Activity/Discussion	Presenter
Morning Session	08:30–08:45	Registration	Registration	-
	08:45–10:45	Working Committees Meetings	Continuation with: 1. TMC and CSC joint Discussion 2. BDC WG Discussion 3. TT&L WG Discussion	1. Chaired by Mr. Sugamata and Ms. Yueh 2. Chaired by Ms. Chang 3. Chaired by Mr. Hsiao and Mr. Suzuki
	10:45–11:00	Coffee Break	Coffee Break	-
	11:00–12:00	Working Committees reporting	1. TMC & CSC joint reporting 2. BDC reporting on SHARP project 3. BDC reporting on TT&L WG	1. Mr. Sugamata & Ms. Yueh 2. Ms. Chang 3. Mr. I Hsiao & Mr. Suzuki
	12:00–13:30	Lunch Break	Lunch Break	
Afternoon Session	13:30–16:00	Final remarks, wrapping up & future steps	1. Final remarks by AFACT StC members and Secretariat, and wrapping up the discussion 2. Future steps of organizing 2015 Plenary meeting and next host country 3. Reviewing and finalizing meeting minutes	1. StC members and Mr. Zargar 2. & 3. Ms. Bagheri
	16:30-19:00	Mini retreat	Visiting carpet museum of Iran	-
	20:00-23:00	Dinner	Networking Dinner	

Minutes:

Day 1 (16 June 2015):

1. **Mr. Mahmood Zargar is welcoming everyone** in the 33rd Mid-Term Meeting of AFACT hosted by the Islamic Republic of Iran and requesting Mr. Mohammad Garakani Nejhada, AFACT 2015 chair to open the event.

2. **Mr. Mohammad Garakani Nejhada is welcoming everybody** in the 33rd Mid-Term Meeting of AFACT and thanking them for coming to share their expertise and knowledge. He is explaining traveling long distance in his opinion means the importance of the meeting. He is emphasizing the duty of ICECD in e-Commerce development in the country for what efforts have already been taken by several projects, including Iran national public e-procurement and nationwide PKI development and e-trust seal (eNamad). AFACT also helped the country to guide the projects more optimized. This year contacts have been made

with other organizations in the country, and fully cooperation and interaction with the projects defined in the working groups in this meeting will be implemented.

He also expresses his honor to host e-Asia awards 2015 which instructions will be finalized later. He is looking forward a competitive and fair contest among the participant countries.

He is welcoming Mr. Ali Asghar Tofigh, Deputy Minister for Training, Research and Technology and expressing his honor to him for joining the opening ceremony which demonstrates the importance of the event.

He is also welcoming Ms. Azadeh Bagheri, Iran HOD representative and wishes a useful gathering.

3. Mr. Ali Asghar Tofigh, Deputy Minister for Training, Research and Technology is welcoming everybody and thanking them for taking a long trip for the 33rd Mid-Term Meeting of AFACT and he is expressing his happiness that they have come. He is delighted to welcome everyone. He states that principally, designing development of trade facilitation and e-trade is critically important in the region. He hopes the meeting will facilitate trade promotion. He says that the Ministry was interested to bring technology to the daily life of people. They have already produced technology what was important because now we are moving to the age of technology. Iran has remarkable progress in e-trade, nanotechnology and biotechnology. In biotechnology Iran is the 14th in the world and the first in the region. According to him a great benefit can be used from IT because it is a strong accelerator. Public welfare is increasing by e-commerce, e-payment and electronic public services, such as comprehensive tax plan and e-commerce system what is designed and digitally signed. In his opinion, promotion of e-business is not possible without the contribution of other countries what he hopes to happen. He thinks Iran's diverse climate and customs are good opportunities in tourism and he hopes they can benefit from international knowledge. He wishes the AFACT member countries good networking and fruitful cooperation.

4. The participants are introducing themselves.

1. *Mr. Supachok Jantarapatin* from Thailand from Ministry of ICT. He is glad to be here and he is expecting to change information on e-trade development.
2. *Mr. Reng-Weng Gong* (HoD) from Chinese Taipei from the Institute for Information Industry, established by the Ministry of Economic Affairs and private companies. Now they have

approximately 2000 software engineers and they are facilitating the usage of computers in Taiwan. They have 5 members this time for the AFACT mid-term meeting. This is the 3rd time that he is in Iran.

3. *Ms. Yi-Yuan Yueh*, (CSC Chairman) from Chinese Taipei is the Chair of Community Support Committee. She is here to learn and share experience.
4. *Mr. Anil Kumar Sinha* (HoD) from India represented the NIC-Ministry of Commerce & Industry and expressed his keen interest in initiation of joint e-trade projects of mutual interest with other AFACT members.
5. *Mr. Raj Kumar Arora* from India represented the Department of Commerce and expressed his interest in the e-trade agenda and international trade procedure harmonization.
6. *Mr. Akio Suzuki* (UN/CEFACT 2015 SLH International Pilot Chair).
7. *Mr. Hisanao Sugamata* (TMC Chairman, Japan Commerce and Technology).
8. *Mr. Mitsuru Ishigaki* (UN/CEFACT Rapporteur Asia and The Pacific, HoD Japan) is welcoming everybody. He is happy to be here. This is the 2nd time to visit Tehran. He was elected as the Rapporteur for Asia and The Pacific at 21st UN/CEFACT plenary in February 2015 under the support AFACT members. He hopes for a good mutual cooperation.
9. *Mr. Songpil Kong* from South Korea hopes for sharing information and technology.
10. *Ms. Jasmin Jaegyong Chang* (BDC Chairman) from South Korea hopes for the development of IT industries and a project that supports Asia Pacific to promote e-business.

5. AFACT Permanent Secretariat is giving updates and reviewing the agenda

- AFACT Secretariat did the registration process in ECOSOC website, but was not accepted, we need to apply next year, we hope it will be accepted by ECOSOC because all requirements will be completed by then.
- 8 progress reports in 2014 AFACT Year Book.
- Time Table for 2015 AFACT Year Book: this table should be filled like previous years. The Year Book should be finished editing before the plenary and during the plenary should be published.
- The brochure same as Year Book should be published during the plenary.
- AFACT Visit Statistics showed there were 7600 website visitors, from Dec 2014 to 16 June 2015:

15200 Visitor, 270131 Page viewers.

- Con-Call meeting reports should be regularly held until the next plenary, this time the table of Con-Call meetings should be prepared, too. Two StC meetings were held in the last 3 months.

Comments:

- *Ms. Mei-Li Chen: When making a report representing AFACT to attend ISO/TC 154 Working Group 5 con-call meeting held on Tuesday every two weeks, she mentioned a new project called “Representation of times and dates”, and said that the issue should be discussed in AFACT also. The group reviewed the entries in EDTF that use special characters and words to extend and review IT implementations regarding their definition of “midnight”.*
- *ISO/TC 154 Plenary: The Annual ISO/TC 154 Plenary has been confirmed to be held as a Virtual Meeting on 23 October 2015.*
- *Ms. Jasmine Chang: Working group 6 of ISO/TC 154 has 3 projects: 1. PDF Long term signature, PAdES is developed by Japan security association, European technology standard institute. It was now resolved in WG6 and is voting now in ISO TC154 members 2. TCP (Trusted Communication Platform for electronic documents) is now developing and will share it with WG6 member in next month. 3. Trust mobile electronic framework, GPS code, location code involved, outlining in trusted mobile in Korea.*

6. AFACT Permanent Secretariat is reviewing the last plenary meeting minutes

- 25-27 Nov 2014 in Bangkok.
- Chairperson: Mr. Wanawit Akhuputra.
- Working groups helped the meetings.
- Discussion about the new working group was held and approved (Cloud Computing Working Group)
- Status report, update ISO TC report, short report about yearbook, PAA progress report, ESCAP progress report.
- AFACT contribution.
- Plan for AFACT future meetings.
- Review and verify the plenary meeting minutes.
- Hand-over of AFACT host Token and closing remarks.

7. Report of 25th UN/CEFACT forum 20-24 April 2015 in Geneva by Mr. Mitsuru Ishigaki

- Mr. Lance Thompson was elected as UN/CEFACT Bureau Chair at the 21st UN/CEFACT plenary in February 2015.
- Last year he was elected as vice-chair, now chair, so he has a good knowledge and expertise, and he may lead and encourage UN/CEFACT for a good direction, while the previous chair person was so excellent in coordination.
- Strategic framework of UN/CEFACT activity was renewed.
- The general structure is not much changed, but several domains were created, it is important to assign proper Domain Coordinators.
- International Trade Procedures Programme Development Area (PDA): **Single window**, Trade Facilitation Agreement Focal point and Trade Facilitation Implementation guide were newly provided Domains are important for everyone.
- Regulatory, sectoral PDAs are the same.
- **Bureau support activity all covered by Bureau members.**
- Open bureau meetings, this time chair himself made a good leadership to discuss a good domain activity.
- Domains: domain coordinator Terms of Reference should be taken into account.
- **It was announced on the UN/CEFACT website that every candidate applying to be domain coordinator should fill Annex B of the following document ECE/TRADE/CCEFACT/2012/9 then it should be sent to the UNECE Secretariat. The deadline is 10th July 2015.**
- **Project development: recommendation of both the revised Rec.4 and Rec for PPP-TF are now on Public Review stage, Rec.36 SWI project finalized to enter Internal Review. All comment have to be sent to secretariat by the end of June 2015.**
- **Launch of new project: The revision of Rec.1 (UN Layout Key) and a new recommendation for SWI (B2B and B2G) in International Trade Procedures PDA.**
- **Next forums: 2-6 November 2015: France, Marseille, 14-18 March 2016: Geneva, Switzerland, 10-11 March 2016: Geneva, Switzerland: Plenary**
- UN/LOCODE Conference (24 April 2015, Geneva): UN/LOCODE has been widely used for international trade by now.
 - History of UN/LOCODE was introduced: from 2004 it enables registered users to submit online requests for new entries and modification.
 - US has the most accessible capacity: 18705 entries.

- Full focal point: China, Japan, South Korea, India, Brazil, Thailand, Norway.
- Promotion of usage of UN/LOCODE.
- UN/LOCODE National Focal Point was created of the website, a lot of country registered, 8 country's government authorized it out of 18 countries, the e-mail address is provided so the countries can be contacted.

Comments:

- *Question by Ms. Yi-Yuan Yueh about Trade Facilitation Agreement Focal Point: Please detail more information about it.*
- *Ms. Yi-Yuan Yueh: Has the focal point been appointed from UN/CEFACT already?*
- *Answer by Mr. Mitsuru Ishigaki: **It is a name of a new domain.** Deliverables of UN/CEFACT can be helpful for countries who are implementing Trade facilitation agreement. The Trade Facilitation Implementation Guide is useful and a good tool usable on website. <http://tfig.unece.org/>*
- *Mr. Zargar: UN/CEFACT is very active in the agreement.*

8. Calling Mr. Sangwon Lim to report on ESCAP Activities via Skype.

- Update on ESCAP Work Programmes and Projects.
- First meeting of Interim Intergovernmental Steering Group on Cross-border Paperless Trade Facilitation, 1-3 April 2015, Bangkok.
- Regional arrangement: **legal and technical working groups will start end July 2015 onward, first physical meeting: 9-11 Sept 2015, Bangkok. Second physical meeting: 4-6 November 2015, Bangkok.**
- 2nd WCO-UNESCAP UNNExT Masterclass: 12-21 January 2015.
- Single window in the context of the WTO Trade Facilitation Agreement.
- Participated by over 30 officials.
- TTFMM: delay in implementing the project, but finally started in Nepal, Bangladesh and Bhutan.
- Global trade facilitation and paperless trade survey: joint initiative among 5 members.
- UN Development Account Projects 2-6 May 2015, target developing countries.
- National capacity building support: advisory services on single window legal gap analysis for.
- Maldives: they want to create now the legal environment, they are creating the BPA database, at

the end of this year will be completed.

- **Working programme for 2015:**

- **20-21 Oct Wuhan, China: Asia Pacific Trade Facilitation Forum**
- **2-6 November Fourth Trade and Investment Week**
- **3rd UNNExT Masterclass: 1st Quarter 2016**

- TTFMM

- Implementation of ESCAP Resolution 68/3 and 70/6: operation of the Interim Intergovernmental Steering Group on Cross border paperless trade facilitation.

Comments:

- *Mr. Zargar is asking more information about Trade Facilitation.*
- *Mr. Reng-Weng Gong: Do you have any contact window from Cambodia to find out the possibility for Cambodia hosting 2017 AFACT meeting? Chinese Taipei is willing to support the Cambodian Secretariat to prepare and organize all related meetings and activities including 2017 eASIA Award contest. If they cannot be the Host, Chinese Taipei will host 2017 AFACT meetings.*
- *Answer by Mr. Sangwon Lim: He will ask who will help us to find the right channel in Cambodia to discuss on this subject and inform the AFACT secretariat as soon as possible.*

9. 2015 e-ASIA Award presentation by Ms. Azadeh Bagheri

- E-ASIA awards manual was distributed among the participants.
- Background information of the content was discussed.
- Practical information and instruction of the competition and its categories were explained.
- Discussion on EC members: it was decided that the current 11 StC members identified in AFACT official website along with HoD of India and four other experts from 2015 Host Secretariat will be reviewing projects (total: 16).
- Participation status of Vietnam HoD needs to be cleared.
- **Discussion on critical deadlines and important dates :**
 - **StC & Host Secretariat finalizes the guidelines: 27 April 2015.**
 - **Recommended Projects in Whole Package Submitted to Host Secretariat: 15 Aug**

2015.

- **Deadline of Host evaluation on written proposals: 30 August 2015.**
- **Deadline of EC's semifinal evaluation on written proposals (reviewing by EC members): 15 Sept 2015.**
- **Announcement of semi-finalists: 1 October 2015.**
- **Announcement of final winners on the e-ASIA Awards Ceremony: During 2015 AFACT Plenary Meeting.**
- **E-ASIA Awards semi-finalists showcase their projects in EDICOM: During 2015 AFACT Plenary Meeting.**
- Rules & Regulations: Open to any companies nominated by AFACT HoDs, maximum 2 projects, after it will be evaluated by Host Secretariat in consultation with EC. EC is composed of AFACT StC members including UNCEFACT Vice-Chair and Rapporteur and UNESCAP representative.
- Max. 2 projects in each category.

Comments:

- *Ms. Yi-Yuan Yuen: The current steering committee (StC) is not including India, but including Chinese Taipei.*
- *Vietnam should be added, so there will be 12 members.*
- *Host is recommended to deal with the number of members.*
- **2015 e-ASIA Awards will be hosted by Iran, planned for late November 2015.**

Comments:

- *Ms. Yi-Yuan Yuen suggests to put one day for it.*
- *Ms. Bagheri: Our proposal is for 4 days for pre-discussion, StC meeting and WGs, Plenary meeting, e-ASIA Awards final evaluation, and EDICOM day.*
- *Ms. Yi-Yuan Yuen: Clarify 15 August only online or the full proposal of the project itself?*
- *Ms. Bagheri: full proposal.*
- *Ms. Yi-Yuan Yuen suggests 15 August should be the whole project submission date and asks how*

many projects will be selected for the final.

- *Ms. Bagheri: 3 projects by each country. She also requests all HODs to send their projects to the mentioned e-mail by the deadline.*
- *Ms. Yi-Yuan Yuen suggests to put it to the Con-Call meeting's agenda in July 2015.*

11. End of morning session is announced with a group photo, and host is inviting guests to lunch and starting of the working groups afterwards



Day 2 (17 June 2015):

1. Mr. Hemmat Veisi is welcoming everybody and hopes the meeting will help AFACT members to reach their objectives.

2. The chairs of the working groups are sharing the results.

1. TMC and CSC joint meeting chaired by Mr. Hisanao Sugamata and Ms. Eva Yueh

1. Topics:

- **UN/CEFACT technical update: Conformance project, Library review**
- **TMC project update: CCL utilization in Asia (with CSC's input of progress status on local language translation and publication on the AFACT website); Cloud computing WG**
- **TMC/CSC Joint project update: E-Invoice cross-border POC; UN/CEFACT Project of Remittance Advice**

2. UN/CEFACT update by Hisanao Sugamata:

- M&T PDA Formation: 4 domains were established (specification, syntax, library maintenance, validation).
- CCTS decision:
 - CEFACT CCL and XML scheme production work will continue to use CCTS 2.01., NDR 2.1 and CCBDA.
 - Keep V3 specification as valid published specifications but it is not used for production within CEFACT.
- Conformance project final report sent to Bureau.
- 2 new projects proposed: review and update clear conformance clauses for every standard and technical specification, establish conformance registry.
- Library review: discussion on the results of the questionnaire.
 - Library 2020 includes artifacts maintained by UN/CEFACT.

3. CCL Status: CCL 15A.

- Embracing new technologies or not?
 - List of new technologies (loud computing, mobile....)
- Why changes? Technology for technology's sake fails. New technology should be understood by the users.
- Discussion on the Program of Works: 2 activated projects:
 - CCL utilization project update in Japan implemented domain messages, new messages were developed: auto-parts supplier Kanban process.
 - CCL bilingual manual by Ms. Eva Yueh, Chinese-English version of CCL, encourage to be implemented in local language.
- Cloud computing WG by Kao.

4. Joint project update: E-invoice cross boarder POC

- Kind of invoices (B2B, Tax use, Customs use).
- Expanding remittance advice: the project is approved by UN/CEFACT.
- Discussion on the new technology: specification.

- Why? What time? Should be based on? What kind of technologies?
- ICT technologies: cloud computing, desktop as a service (including security mechanism).
- How to deploy new technology? Virtual Migration of new technology.
- The chair will prepare the initial draft of AFACT strategy on new technologies within 1 month and circulate it.
- 3 discussions, several comments.

Comments:

- *Ms. Eva Yueh added: We decided the invoice exchange POC by, firstly, analyzing the gap between WCO's customs invoice and the UN/CEFACT Cross Industry eInvoice, and combine some data elements taken from ISO 200022 for payment purpose to come out a cross border trading and customs eInvoice. Shall use the remittance advice message to exchange the harmonized e-Invoice data elements, which is sent under Pain 001.001.005 envelop of ISO20022.*
- *Mr. Mitsuru Ishigaki: Regarding eInvoice, JASTPRO conducted a research as 2014 annual project. <http://www.jastpro.org/topics/pdf/e-invoicing20150327eng.pdf>*
- *Ms. Jasmine (Jaegyong) Chang: Asked about the timeline. Ms. Eva Yueh answered: It is not decided yet, maybe in half year consulting with customs authorities, gap analysis result could be delivered. Ms. Jasmine Chang recommends to refer to the EU group to compare the deliverables from both Asia and EU groups on, for example, tax invoice, and regional differences.*

2. BDC WG Discussion chaired by Ms. Jasmine Chang

1. Topics:

- a, UN/CEFACT Business Domain Updates: WTO TFA (Trade Facilitation Agreement); Single Window Interoperability; UN/LOCODE & NFTB (National Trade Facilitation Body); Supply Chains
- b, SHARP WG: ISO/TC154: Trusted Communication Platform Updates; ISO/TC154: PAdES updates; Sharp Open Source Software: Implementation.

2. Very active and productive meeting.

3. BDC planning: previous sections review, summarize the trade facilitation issues, key reports, report of international chamber of commerce.
4. UN/LOCODE and NTFB presentations were introduced, some of the countries have been appointed as national entry point. They are encouraging other countries to do it, too.
5. Sharp WG: overview of Sharp, share the basic concept, why is it needed, current problems, solution: prima facie document: authentically stored after passing 10-20 years with what it can proven it is authentic document.
6. ISO project is ongoing right now: dematerialization needs of IMO, WTO, IATA, legal guidance of UNCITRAL, needs of internet. Technical standards for meeting the legal and business needs.
7. ISO 19626-1: approved a new project proposal in 2013, last month joint-work for dematerialization with experts, WG6 voting: July 2015.
8. Key issues of ISO: how to manage chain of trust, dematerialize, proof of trusted communication.
9. Demonstration: Mr. Seongpil Kong introduced a shared platform for implementing trusted communication platform by using open source which is provided by NIPA, Korea.
10. Discussion member countries: current status of trusted chain in each country
 - India: Mr. Arora shared Digital India strategy and PKI India policy including brief information on unique ID and e Pramaan.
 - Iran: Mr. Amiri: Iran National Single Window.
 - Japan: Mr. Ishigaki: 'My number' system will be realized in next year under.

Japan government assigns a unique number to individual person while a unique number to each company which is good to compare with e-identity scheme in Korea.

A unique number for individual person may require high level of security to cope with the hacker attack.
11. BDC/Sharp Resolutions:
 - a. Next BDC meeting should have promotion plan for UN/LOCODE & NTFB.
 - Recommendation 16 is comprehended.

- Members country reports are e shared.
 - UN/LOCODE & NTFB promotion plan for non-active AFACT members is clarified.
- b. Next Sharp WG meeting will introduce cross-country's national e-identity projects and be compared to each other
- 'My number' system (Japan).
 - Unique ID AADHAR (India).
 - # Address (South Korea).
- c. Iran Single Windows platform will be shared.
- d. Iran proposed new project as 'Interoperability between PKI Domains among member countries'
- Contact point: Ms. Azadeh Bagheri.

Comments:

- *Ms. Eva Yueh: Is it a new project in AFACT? Answer: No, it is related to e-identity project, it could be interesting to our members but we should use the existing framework what is used for 10 years, they need to refer to PKI interoperability already exists. And they should discern this new one from it.*

3. TT&L WG Discussion chaired by Mr. Hui-I Hsiao and Mr. Akio Suzuki

1. Topics:

- a, AFACT TT&L updates (Bangkok Meeting Minutes, 25th CEFACT Forum in Geneva Minutes, etc.)
- b, SLH (Small scaled Lodging House) International Pilot Project, Progress Report, System Architecture, Schedule, System Development, System Management (Domain Naming, Documents Filling, Pilot Project Management in General, etc.)
- c, Cloud and Relevant Technologies, standards to develop.
- d, DTI (Destination Travel Information) Progress Report, Comments and Discussions on BRS & RSM,
- e, Future Vision of TT&L WG and Agenda for the Next Meeting.

2. Agenda:

- UN/CEFACT update (Suzuki).
- SLH International Pilot Project (Suzuki, Hsiao).
- Cloud and relevant technologies (Kao).
- Kish Island introduction and opportunity (Mr. Ketabchi).
- Small lodging house in Iran.
- DTI progress report.
- Future vision of TT&L WG and Plan for the virtual meetings.
- SLH-small lodging house: implementation starts in July.
- A pilot prototype system planned to be completed by Sept.
- 6 participating countries.
- System architecture agreed by the experts of the group.
- Applying Cloud and Mobile technology as best as possible: open API.
- Open source software.
- Domain name & Sub-domain name.
- Use of Line for real time group communications and idea exchange.
- Use of dropbox for document sharing.
- To be finalized: technical detail, test procedure, when to start to pilot test, business matters.
- Monthly virtual meeting planed to wrap up 4 above.
- DTI:
 - Status: BRS completed, public review held, DTI demonstration system is available on the website.
 - RSM document to be completed.
- WG Management group:
 - Chair: Mr. Giljun Ko.
 - Vice: Dr. Morris H. Hsiao.
 - SLH.

Comment:

- *Ms. Jasmine (Jaegyong) Chang: she would like to know more about the pilot system initialization.*
- *Asnwer: Global Hub, SLH foreign, SLH local, there is a direct communication. Propety update, browse, search, booking.*

3. Mr. Zargar is thanking the participation in the working groups. Last items, final remarks, future steps for 2015 plenary meeting, comments, suggestions and remarks are sharing.

1. Ms. Yi-Yuan Yueh: Iranian host has done a very good job. TMC and CSC working group had a really good discussion and a lot of things to handle at home. The strategy planning in new technology is crucial. They have collected many opinions, they may provide more facts. Major thing: if we come up with something concrete we might contribute to UN/CEFACT. AFACT needs to reconstruct the organization of committees or project operation process. On the monthly con-call it should be discussed. Suggestions: 1. It was good that TTL has already practiced online meeting at working group meeting. Participants who cannot be present can join the meeting online. 2. Secretariat needs to consider providing a social media network not only e-mail communications. They should be updated on progress of Committee and respective projects. Secretariat might need more manpower to create subjects of interest to members and put on social media network to arouse attention and discussion. Sending individual e-mails would be useful not just a group mail with all namelist. Projects can attract more participants who have been presented before (such as Singapore, Malaysia, etc).
2. Mr. Gong: This year we have a heavy goal, the e-ASIA Award project. We should acquire more candidates from the member countries. All the members should be encouraged. Iran is a good example to demonstrate how good area and project they have. Thank to Ms. Azadeh Bagheri.
3. Ms. Mei-Li Chen: Welcome everyone to participate in the coming ISO/TC 154 working group 5 meeting concerning “representation of times and dates” which will be held virtually on 23 October in order to effectively propose our AFACT common needs into the ISO standards.
4. Mr. Anil Kamar Sinha: Appreciated the organization of the event in coordinated manner. Member countries need to be approached and encouraged for larger participation. It is also important to be in touch after the physical meeting to carry on the agenda of working groups. He suggested that it would be useful for all members to demonstrate case studies on implementation of standards in their countries and share information on best practices adopted by them.
5. Mr. Raj Kumar Arora: Thanked Iran for their hospitality and well organized meetings. He expressed concern over non participation from some of the members like Sri Lanka, Malaysia and Singapore which were active members earlier. Other member countries like Vietnam, Cambodia, Pakistan should also be encouraged for regular participation so as to strengthen the deliberation in working Groups leading to initiation of joint projects. It was also requested to revive the TFT meetings in the interim period between physical meetings.
6. Mr. Supachok Jantarapatin: They try their best to contribute mutual interest. We can benefit to connect to others.
7. Mr. Songpil: They have to make the best practice, information and share. This AFACT had a very strong quality.
8. Ms. Jasmine Chang: She'd like to say the needs of enforcing AFACT's major role in Asia and Pacific region. If compared with APEC that group is concerning about the standards issues such as business interoperability and eBL(electronic Bill of Lading). And also e-ASEAN Single Window project was implemented without any relationship with AFACT. We would like to strengthen the cooperation and our activity should be enforced to make more practical contributions. It is very important to establish e-business infrastructure efficiently in Asia & Pacific regional countries. Now 5 active member

countries are small, although we already have 19. We need to make more active participation for the members. UNLOCODE promotion might be a very important solution. Except this, we should do some actions in order to re-enlarge the AFACT activities.

9. Mr. Sugamata: UNCEFACT members are consulting about how to treat new technologies. It will impact on the region. Completely different standards cannot be combined. Asian group is getting the key part of UN/CEFACT, he encourages all to join UN/CEFACT's face-to-face meetings.
10. Mr. Ishigaki: Members who participated the UNCEFACT forum in April 2015 were able to feel activity under the changed strategy while it is also important to have people, who couldn't join it, can feel it. It should be announced importantly timely keeping transparency. Website is good to share their activity and information. During these several months Ms. Bagheri's practice and transparency should be shared and is good to attract activity.
11. Secretary of Commerce: 20 years ago he wrote many books and thought at university about it so it is not new for him but it is exciting for Ms. Bagheri who is with them only for 2 months and succeeded to organize this meeting. Thank for her responsibility. Welcome in this community.

4. Future steps.

1. Next host was proposed to be South Korea, the host country, for 2016 AFACT meeting.

Comments:

- *Ms. Jasmine Chang: In Korea, major activities regarding electronic business and e-documents are changing now. Because it is now under constructing detailed action it is difficult to say exactly to be able to host the next meeting especially mid-term meeting although Korea government allocated the budget for next AFACT host. In this Korean political situation, any other country could be a volunteer for next host?*
- *Japan: Korea should declare the answer in 4-6 months then they can discuss about other host in case the answer is no. In that case Japan will be ready for 2016 hosting.*
- *Ms. Eva Yuan: It should be considered that AFACT Secretariat requested Korean HoD to decide and inform by the end of October or before the next AFACT plenary meeting which Korean organization is the Host and in charge of meeting preparation. If a new organization takes charge, we might postpone the 2016 mid-term meeting to give them more time for getting familiarized with AFACT affairs and prepared for the meeting.*
- *Ms. Jasmine Chang: We can tell the exact answer the 2016 meeting host after passing time.*
- *Mr. Sugamata: Japan is ready to take over next year host. But we need to be informed before the next plenary meeting Korea should yes or no.*

- *Mr. Zargar: Mid-term meeting can be requested by the government. If Korea cannot host 2016 meeting, Japan is ready to host. Korea's answer should be ready before the plenary meeting because they need reports to give to the plenary how to held to meeting in Japan. He suggests to give the answer yes or no. Latest by 1 month before the plenary the answer should be declared.*
- *Ms. Jasmine Chang: In the con-call she tries to give the answer.*

2. 2015 Plenary Meeting in Iran

Comments:

- *Ms. Bagheri is indicating that the exact time arranged for plenary meeting has not been confirmed yet, but it will be sometime in late November and early December which will be announced accordingly once it is cleared by the authorities.*
- *Mr. Mitsuru Ishagaki suggests that available documents should be shared on the website.*
- *Ms. Bagheri is requesting all documentations and presentations to be handed.*
- *The closing of the session is with thanking and saying farewell to two members of AFACT permanent Mr. Hemmat Veisi and Mr. Abolfazl Zargar by AFACT Secretariat and AFACT 2015 Host. A present of appreciation is giving to these both colleagues for their hard efforts.*