

Asia Pacific Council for Trade Facilitation and Electronic Business

2018 AFACT Secretariat, Bangladesh

Office Address: Bangladesh Computer Samity (BCS)

House-33/B, Road-4, Dhanmondi, Dhaka-1205, Tel: 0088-02-9671342, 9671350

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Minutes of 36th AFACT Plenary 2018-05-11, Le Meridien, Dhaka, Bangladesh

Revised

Participants:

- Bangladesh : Mr. Ali Ashfak, AFACT Chair
Mr. Pabitra Mistry, Secretary, 2018 AFACT Secretariat BD
- Japan : Mr. Kanenori Kedoin, Director, JASTPRO
Mr. Hisanao Sugamata, AFACT TMC Chair
Mr. Akio Suzuki, TT & L WG Chair
Mr. Mikio Tanaka, Consultant, JTREC;
- Chinese Taipei : Dr. Reng Weng Gong (Gary), AFACT Vice Chair
Dr. Yi-Yuan Yueh (Eva), AFACT CSC Chair
Ms. Chun-Yu Kang (Annik), Specialist, DTA
- Thailand : Dr. Urachada Ketprom (Dao), UN/CEFACT Rapporteur for Asia Pacific
Mr. Supachok Jantarapatin, AFACT BDC Chair
Mr. Natthaphat Rojanasupamit (Nott), Senior Business Analyst, ETDA;

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Agenda of 2018 AFACT Plenary

Chair : Mr. Ali Ashfak

Date: 2018-05-11 (Friday)		
Venue: Sundarban, 14th Floor, Le Méridien Dhaka		
Time	Program	Speaker
10:00~10:10	1. Opening remarks 2. Adoption of the agenda	2018 AFACT Host
10:10~10:30	1. 2019 Host & 2020 Host 2. 2019 StC members 3. Summary of StC meeting (9 May) 4. 2017 & 2018 Biennial Year Book	2018 AFACT Secretariat
10:30~10:50	UNESCAP Report	Representative of UNESCAP
10:50~11:20	Working Group Report .TMC .BDC/ eMkplace/eCom .IT&L WG	
	Break	
11:30~12:00	- Future steps	

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	- Hand-over AFACT Host Token to 2019 AFACT Host & Closing remarks - Photo time	
Lunch Break		

The meeting was chaired by Mr. Ali Ashfak, AFACT Chair.

Agenda wise discussion and decision:

Agenda	Discussion	Decision/Action Taken
Opening remarks	Opening remark was given by Mr. Ali Ashfak, AFACT Chair	-This provisional agenda was taken and approved by 36 th AFACT Plenary participants.
Adoption of the agenda		
2019 Host & 2020 Host	2020: Malaysia/India/Iran 2021: India/Iran/Vietnam/Lao/UNESCAP 2022: India/ Iran or Cambodia/ Lao/ Vietnam/ UNESCAP	2019 host country is Thailand. 2018 AFACT Chair needs to contact PIKOM Malaysia asap to find out whether Malaysia can host AFACT 2020 to be the side event of WCIT 2020 by the end of June, 2018. If not, then India or Iran is preferably the host of 2020.

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2019 StC members	-2019 StC Members composition: <ol style="list-style-type: none">1. AFACT Chair, Thailand2. Mr. Ali Ashfak, Vice Chair, Bangladesh3. HoD Malaysia/India/Iran (engagement under process)4. Elected HoD, Iran or India (depending on AFACT host 2020)5. Mr. Kenenori Kedoin, elected HoD, Japan6. Dr. Gary Gong, elected HoD, Chinese Taipei7. Mr. Supachok Jantarapatin, AFACT BDC Chair, Thailand8. Mr. Hisanao Sugamata, AFACT TMC Chair, Japan9. Dr. Eva Yueh, AFACT CSC Chair, Chinese Taipei10. Mr. Tahseen A Khan, UN/CEFACT Vice Chair, India	The final composition of 2019 StC need to be reviewed in the mid-term StC meeting 2019 in Thailand.
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<p>Summary of StC meeting (9 May)</p> <p>2017 & 2018 Biennial Year Book</p>	<p>11. Dr. Urachada Ketprom (Dao) UN/CEFACT Rapporteur for Asia Pacific</p> <p>12. Dr. Mahmood Zargar, General Secretary of AFACT, Iran</p> <p>13. Dr. Yann Duval, UNESCAP Representative, Thailand</p> <p>14. Mr. Donghwan Oh, (elected HoD, Korea) (engagement under process)</p>	<p>Summary of StC Meeting held on 9 May 2018 was submitted by Mr. Pabitra Mistry, Secretary, 2018 AFACT Secretary Bangladesh. After discussion on the draft report with amendment, it was finally approved in the meeting.</p> <p>Biennial yearbook will be published on website by Permanent Secretariat and all member countries will have to submit the country report by 1 October accordingly to Iran.</p>
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<p>UNESCAP Report</p>		<p>No report of UNESCAP was presented in the Plenary because nobody from UNESCAP was available to make the report. It is requested that 2018 AFACT Secretariat ask UNESCAP to provide a written report by 15 June. It is suggested that yearly AFACT Secretariat reminds UNESCAP in advance early enough in order to submit their report in time and decide whether to attend face to face meeting or make presentation through concall.</p>
<p>Working Group Report .TMC .BDC .TT&L WG</p>		<p>TMC meeting (9 May 2018) report was submitted by TMC Chairman: Mr. Hisanao Sugamata (Report Attached as "Attachment A")</p> <p>BDC meeting (9 May 2018) report was submitted by BDC Chairman: Mr. Supachok Jantarapatin (Report Attached as "Attachment A")</p> <p>TT&L WG meeting (9 & 10 May 2018) report was submitted by TT&L WG Chairman: Mr. Akio Suzuki (Report Attached as "Attachment B")</p>
<p>- Future steps</p>	<p>-It was discussed in the Plenary about, whether there will be any obligation on StC members for their participation in the</p>	<p>-It was decided in the meeting that, from 2019 year, AFACT's StC member number will be increased by 2 (two) persons. So, total StC</p>

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	<p>annual F2F event of AFACT and have regular communication with AFACT's activities.</p>	<p>member will be 14 (fourteen) and it will be made effective by amendment of AFACT Bylaws.</p> <p>-Every AFACT member needs to review their current focal point whether it is active enough representing that member and make changes if needed.</p> <p>-HoD needs to be appointed by the focal point. If after review the focal point changes, then the HoD may also need to be changed and inform 2019 AFACT Secretariat and AFACT Secretariat. Focal point can be from government organization or private organization.</p> <p>-StC member should meet in person minimally one time in the Mid-term or Plenary meeting to keep remain valid as elected HoD of that country.</p> <p>- It was decided in the meeting that, as per present AFACT Bylaws, two third majority is required to approve the amendment of any change of Bylaws. For quick decision, it is suggested to ask 5 members to make amendment proposal first.</p>
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- A committee will be formed to collect votes from the AFACT member countries for amendment approval on present Bylaws as well as for making reengagement with inactive AFACT members (HoDs, Elected HoDs, Focal Points).

Totally 15 AFACT members were listed to be approached by 2018 AFACT Chair to reactivate their participation and to seek approval of Bylaws amendments.

1. Thailand
2. Japan
3. Chinese Taipei
4. Korea (KISA or ASOCIO)
5. India
6. Iran
7. Singapore
8. Vietnam (MOIT)
9. Australia
10. Philippines (ASOCIO)
11. Malaysia (ASOCIO)
12. Mongolia (ASOCIO)
13. Cambodia (ESCAP)
14. Lao (ASOCIO/ESCAP)
15. Myanmar (ASOCIO/ESCAP)

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<p>- Hand-over AFACT Host Token to 2019 AFACT Host</p>		<p>-Mr. Ali Ashfak, AFACT Chair on behalf of host country for the year 2018 handed over the AFACT Host Country Token to the representative of 2019 host country Thailand, Dr. Urachada Ketprom, UN/CEFACT Rapporteur for Asia and Pacific. The term of 2018 AFACT Secretariat is to end of November 2018.</p> <p>It is requested that 2018 AFACT Secretariat ask all member countries if there are consecutive annual events or special big events (e.g. WCIT) to be held in their countries, that can be the reference for also hosting AFACT meetings to be a side event or back to back meeting.</p>
<p>Closing remarks</p>	<p>-AFACT Vice Chair Dr. Gary Gong thanked to all for the active participation in the Plenary. He said that he learned many things during the time he has been involved with the AFACT and also here in Bangladesh. He reiterated the need for the engagement of HoDs and the focal point of AFACT members to take their votes and revitalize their involvement in the activities of AFACT.</p> <p>Remaining no other issues to be discussed, the meeting was ended with thanks by Chair of the 36th Plenary, Mr. Ali Ashfak, AFACT Chair and he requested all to have a group photo.</p>	
<p>- Photo time</p>	<p>Group photo was taken with all participants and observers.</p>	

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36th Plenary-Token Handover to Thailand-11 May 2018

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StC Meeting (9 May 2018): Photo-1

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THANK YOU.

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