



**AFACT 2010**

**The 28<sup>th</sup> Plenary**

**Draft Minutes**

**JAPAN**

**Venue: Miel Parque Yokohama, Yokohama, Japan**

**November 26, 2010**



- Date: November 26, 2010
- Venue: Mielparque Yokohama, Yokohama, Japan
- Chairperson: Mr. Kenji Itoh
- Attendance

### Steering Committee Members

Designation	Name	Country/ Economy	Organization
Chairperson	Mr. Kenji Itoh	Japan	JASTPRO
Vice Chairperson	Mr. Jyh-Sheng Ke		Institute for Information Industry
Vice Chairperson	Mr. R. K. Arora for and on behalf of Mr. T. A. Khan (*1)	India	MMTC Limited / Department of Commerce
Elected HoD also AFACT Secretariat	Mr. Mahmood Zargar	Iran	Deputy Ministry for Planning and Economic affairs Ministry of Commerce
Elected HoD	Dr. Nguyen Manh Quyen	Vietnam	Vietnam E-commerce and Information Technology Agency Ministry of Industry and Trade (MOIT)

\*1) Mr. T.A. Khan attended the Agenda #6, #8 and #11 by online access.

### Other Participants (country wise in alphabetical order):

Please refer to the Appendix – A to this minutes



Meeting Agenda:

1	09:30 – 09:45 <b>“FUJI” Room on 2<sup>nd</sup> Floor</b>	<b>Inaugural Address</b> (Moderator: Mr. K. Hirai Director JASTPRO) 1. Address by Mr. Ryoichi Tsukahara, President, Yokohama Chamber of Commerce and Industry for and on behalf of Mr. Kenji Sasaki, Chairman, Yokohama Chamber of Commerce and Industry 2. Address by Mr. Akio Suzuki, Chairperson of UN/CEFACT Japan Committee 2. Opening remark by Mr. Kenji Itoh, the Acting Chairperson of 28th Session of AFACT Plenary, Executive Director JASTPRO and the co-founder of AS/EB
	9:45-10:15	<b>Official Photo Taking &amp; Coffee Break</b>
2	10: 15 – 10:20	<b>Adoption of the Agenda</b> Mr. K. Itoh, Acting Chairperson AFACT Plenary in 2010
3	10: 20 – 10:30	<b>Review of the 27<sup>th</sup> session for Plenary minutes</b> Mr. K. Itoh, Acting Chairperson AFACT Plenary in 2010
4	10:30 – 10:40	<b>AFACT Status Report &amp; Performance review</b> Dr. Mahmood Zargar, AFACT Executive Secretary
5	10:40 – 11:35	<b>Committees Report</b> Chairpersons of BDC, CSC, and TMC (15 minutes each) <b>Working Group Report</b> Conveners of Tourism WG and eCOO WG (5 minutes each)
6	11:35 – 12:15	<b>Member Report</b> Head of Delegates attending (5 minutes each)
7	12:15 – 13:00	<b>Organizational Matters (Part 1)</b> a) <b>Plan for 29th AFACT Meeting &amp; eASIA Award to be organized by Chinese Taipei in 2011</b> Dr. Yueh Yi-Yuen Chinese Taipei for and on behalf of Chinese Taipei HoD b) <b>Plan for 30th AFACT Meeting to be organized by Iran in 2012</b> Dr. Mahmood Zargar c) <b>Plan for 31th AFACT Meeting to be organized by Viet Nam in 2013</b> Mr. Quyen Nguyen Manh, Viet Nam HoD d) <b>Host economies after 2013</b>
	13:00 – 14:00	<b>Lunch Break</b>



8	14:00 – 14:30	<b>UN/CEFACT Progress Update (The reform of UN/CEFACT)</b> Mr. Tahseen Khan, Vice Chairperson, UN/CEFACT (If he will be able to attend on-line over Internet) Mr. Kazumi Hirai, Japanese HoD, Director JASTPRO
9	14:30 – 14:40	<b>Organizational Matters (Part 2)</b> e) <b>Revision of AFACT Bylaws</b> Mr. K. Hirai, Japanese HoD, Director JASTPRO
10	14:40 – 14:50	f) <b>Ratification of Elected HoD elected by StC</b> Mr. K. Itoh, Acting Chairperson of AFACT Plenary 2010 g) <b>Ratification of BDC Chairperson elected by StC</b> Mr. K. Itoh, Acting Chairperson of AFACT Plenary 2010
11	14:50 – 15:10	h) <b>Ratification on the recommendation of UN/CEFACT Rapporteur for Asia to UN/CEFACT</b> Mr. K. Itoh, Acting Chairperson of AFACT Plenary 2010
	15:10-15:30	<b>Coffee Break</b>
12	15:30 – 16:30	<b>Strategic Directions and the Way forward</b> i) Collaboration with UN/ESCAP and other international organizations on Paperless/Single Window Moderator: Mr. Sangwon Lim, Secretariat, UN/ESCAP ii) Ratification of newly organized working group under BDC Moderator: Mr. Eswaran Sankaranarayanan iii) Ratification on the Conclusion on the transition plan of ex JWG Moderator: Mr. K. Hirai as the Chairperson of StC iv) Ratification of the terms of reference and the program of works for the AFACT TFT newly organized in 2010. Mr. K. Hirai Chairperson of AFACT StC
13	16:30 – 16:50	<b>Review of the 28<sup>th</sup> Session of AFACT Plenary minutes</b>
14	16:50-17:00	<b>Hand-over of AFACT Host Token &amp; Closing Remarks</b> Mr. K. Itoh, Acting Chairperson AFACT Plenary in 2010 Mr. K. Hirai, Chairperson of StC Mr. Jyh-Sheng Ke Vice Chairperson AFACT Plenary in 2010



1 Minutes:

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3 **1. Inaugural address**

4 Opening remarks were received from Mr. Royichi Tsukahara, President, Yokohama Chamber of  
5 Commerce and Industry for and on behalf of Mr. Kenji Sasaki, Chairman, Yokohama Chamber of  
6 Commerce and Industry, who extended a welcome to the participants. This was followed by an address  
7 by Mr. Akio Suzuki, Chairperson of UN/CEFACT Japan Committee, and an address by Mr. Kenji Itoh,  
8 Acting Chairperson of the 28<sup>th</sup> Session of the AFACT Plenary.

9

10 **2. Adoption of the Agenda**

11 The provisional agenda was adopted with no comments.

12

13 **3. Review on the 27<sup>th</sup> Session for Plenary minutes**

14 The draft minutes were adopted with no comments.

15

16 **4. AFACT Status Report & Performance review**

17 The AFACT Secretariat summarized the StC Meeting Minutes of 24 November 2010. He reported that  
18 Iran had been confirmed as the host country for 2012, and Vietnam as the host country for 2013. He  
19 also reported on the updating of the AFACT Bylaws. He also reported that as Iran was to be vice  
20 Chairperson for 2011 a new HoD needed to be elected to the StC, and Vietnam and Korea were put  
21 forward for ratification by the plenary.

22

23 The AFACT Secretariat then gave an update of the status of the AFACT membership, unchanged from  
24 the previous year, and the AFACT structure with new working groups. The Committee Chairpersons  
25 were reported, noting that Mr. Eswaran is to be ratified as the Chairperson of the BDC. The AFACT  
26 Secretariat then gave an overview of AFACT activities, including conference calls carried out between  
27 meetings, applications for registration of AFACT, preparation of the AFACT 2010 Year Book, creation  
28 and printing of an AFACT brochure, attending the 17th UN/CEFACT Forum, attending the Asia-  
29 Pacific Trade Facilitation Forum 2010, and design and update of the AFACT website.

30

31 For the registration with ECOSOC, the AFACT Secretariat noted that a copy of the most recent  
32 financial statement and annual report was required, and members were requested to prepare documents  
33 showing that they are non-governmental, although they can be supported by governments. The AFACT  
34 Secretariat stated that they would distribute a template to members for them to complete and return to  
35 the Secretariat.



36 At the 17th UN/CEFACT Forum held in Geneva in September 2010, the AFACT Secretariat attended  
37 as a member of TBG15 International Trade Procedures, and the Chairperson of TBG15 was asked for  
38 cooperation on Single Window Interoperability.

39

40 The AFACT Secretariat also reported that at the Asia-Pacific Trade Facilitation Forum 2010, held 5-6  
41 October in Kuala Lumpur, Malaysia, AFACT had sought collaboration with ADB and UN/ESCAP for  
42 supporting AFACT. AFACT also had a booth at which AFACT brochures and information were shared  
43 to promote the brand of AFACT. On 7-8 October there was a workshop organized by WCO on data  
44 model, which was very useful for the eCOO project.

45

46 The Chairperson thanked the Secretariat for their efforts.

47

## 48 **5 Committee Reports**

### 49 **5.1 BDC**

50 The BDC Acting Chairperson reported that attendance at the BDC meetings had been very good, with  
51 participants from various regions and areas of expertise engaging in very lively and interactive  
52 discussions. Two WGs were recommended for ratification by the plenary: the Travel, Tourism and  
53 Leisure WG, and the eCOO WG.

54

55 The BDC also recommended that Letters of Invitation be given officially from AFACT for expert's  
56 participation in Work Plans, as well as Letters of Appreciation upon completion of Work Plans.

57

58 Korea noted that they had strong interest in the BDC eCOO WG, but that meeting times overlapped  
59 with other committee's meeting times. Chinese Taipei concurred with this comment, and suggested that  
60 joint WG meetings be held in the future for areas of common interest.

61

### 62 **5.2 CSC**

63 The CSC Chairperson reported that the CSC had productive discussions on how the CSC supports  
64 AFACT activities. In view of lack of funding for travel expenses for experts for capacity building, the  
65 CSC proposed maintaining a set of relevant on-line training materials. The CSC also proposed using  
66 social media networking for professional peer learning activities, as suggested by Mr. Shingo Hamada.  
67 Mr. Hamada demonstrated an example of an aggregator of social media tools called "netvibes", which  
68 facilitates peer to peer interaction and communication customized to the needs of a community such as  
69 AFACT.

70

71 In order to avoid duplicating work being carried out by other groups, the CSC Chairperson reported  
72 that the CSC had decided to focus on a survey of the status and needs for eCOO for each member. The  
73 CSC Chairperson requested a quick response from all participating members and economies to the



74 survey in order to provide the information to the interim meeting of the eCOO WG to be held in  
75 January 2011. It was also suggested that AFACT needs to do more work on promotion of AFACT and  
76 its activities.

77

### 78 **5.3 TMC**

79 The TMC Chairperson reported that the TMC meeting had focused on ToR for TMC, and WGs and  
80 projects. He reported that two new projects had been started: CCL Utilization in Asia and SOA  
81 Interoperability Framework for Single Window in Asia. Technical discussions were postponed until the  
82 next interim meeting to be held in Tokyo in January 2011, to which all AFACT members were invited.  
83 The new ToR was described, including the roles of the Chairperson, the requirements for forming a WG,  
84 reporting requirements of WGs, and voting procedures. The TMC Chairperson noted that these new  
85 ToR for TMC were dependant upon the ratification by the plenary of proposed amendments to the  
86 AFACT Bylaws, which were included as an appendix to the TMC Report to the plenary. Mr. Hirai  
87 stated that the Bylaws would be discussed in the afternoon session.

88

### 89 **5.4 Working Group Report (Tourism)**

90 Mr. Suzuki reported that the new TT&L WG had held a meeting and elected the Convener, two Vice  
91 Conveners and a Secretary. The meeting received several reports from participating countries and  
92 economies on standardization activity and agreed a roadmap for TT&L WG work programs.

93

### 94 **5.5 Working Group Report (eCOO)**

95 Dr. Zargar reported on the eCOO WG which worked mainly on finalizing work items. An interim  
96 meeting was planned to be held in Iran, with support from the Iran Chamber of Commerce. The CSC  
97 Chairperson requested members to complete a questionnaire on eCOO which would be distributed  
98 before the next meeting. Korea was requested to join the eCOO WG in light of their experience with  
99 eCOO. Korea agreed to appoint a specialist to the WG.

100

## 101 **6. Member Reports**

102 The Chairperson noted that country reports were included on the CD-ROM distributed to all  
103 participants, and requested that each member makes only a very brief report. It was noted that late  
104 reports would be included on the AFACT website.

### 105 **6.1 Afghanistan**

106 Afghanistan reported on a recently implemented e-docs processing system to simplify processing of  
107 exemption documents, with electronic entry and electronic clearance through an easy to use web-based  
108 system.

109



110 6.2 Chinese Taipei

111 Chinese Taipei reported on progress in ICT infrastructure in Chinese Taipei, noting that significant  
112 progress had been made in the past year. e-Logistics hubs have been developed for data exchange, and  
113 Financial EDI standards are in widespread use, with increasing use of XML. For single window three  
114 separate gateways had previously been in use without strong integration between authorities, and in  
115 response the government had launched the Ubiquitous Economy and Trade Network Plan, which  
116 includes customs single window as one element. This network is being planned for deployment next  
117 year.

118 6.3 India

119 India appreciated Japan for taking over as Chairperson at short notice and their excellent organization  
120 of the AFACT meetings. India reported ~~about that the rapidly expanding~~ telecoms and internet  
121 infrastructure and IT software and services ~~were expanding rapidly with strong demand in India. The~~  
122 ~~update was given on EC market size and growth.~~ India also reported briefly on the hosting of the  
123 AFACT meetings in 2009. India then reported on the use of EC/EDI in their Ceustoms system,  
124 Licensing applications, Seaports/Airports/Inland Container depots/Container freight stations for  
125 electronic clearances/processing, ePayments etc. ~~and on their~~ The Information on Single Window Ports  
126 Community System (PCS), National Payment Corporation of India, Traceability System for Organic  
127 Products, eProcurement and electronic Intellectual Property Office was also provided. ~~A national~~  
128 ~~payment system is being developed under the National Payment Corporation of India. Finally India~~  
129 ~~introduced traacenet, a traceability system for organic products.~~

130 6.4 Iran

131 Iran highlighted the Intelligent Fuel Card initiated by the Ministry of Oil, Gas and Petroleum to control  
132 and manage fuel consumption in the country, and the Iran Tenement Management Information System  
133 for buying and selling houses.

134 6.5 Japan

135 Japan introduced the development of third generation single window systems by NACCS (Nippon  
136 Automated Cargo and Port Consolidated System), with integration of sea and air freight in a single  
137 system. The services for airline passenger were also integrated and enhanced. Animal, plant and food  
138 Quarantine systems were decided to be integrated into NACCS within two years. A cross industry EDI  
139 specification for SMEs, a project led by Mr. Sugamata as the Secretary General of JEDIC was also  
140 briefly introduced.

141 6.6 Korea

142 Korea reported on e-commerce market size of which the growth rate is beginning to slow down.





143 However, B2B growth in transportation is very high. Korea then introduced the e-Government  
144 framework which won four awards at the FutureGov Awards held in Singapore in October 2010. The e-  
145 Government framework provides common components, and is free and open-source, downloadable  
146 from the Korean eGovFrame Portal.

#### 147 6.7 Malaysia

148 As a representative of the private sector the delegate from Malaysia was unable to give an official  
149 country report to the plenary. However, he reported that Dagang Net's work on National Single  
150 Window can be downloaded from the UN/ESCAP website.

#### 151 6.8 Singapore

152 Singapore reported on its advanced IT infrastructure, e-business/infrastructure projects, and IT enabled  
153 Services (ITeS).

#### 154 6.9 Thailand

155 Thailand provided a report on the current status and developments in Thailand, including the Thailand  
156 e-Government Interoperability Framework and development of e-Services. Thailand has set a new five  
157 year development roadmap called Leapfrog.

#### 158 6.10 Viet Nam

159 Vietnam reported on current activities in the country, including the new five-year Master Plan on e-  
160 Commerce development for 2011-2015.

#### 161 6.11 PAA

162 Mr. Masuda, representative of the Pan-Asian e-Commerce Alliance (PAA), gave a brief report on the  
163 activities of the PAA and recent developments in the region. Mr. Masuda reported that the meeting of  
164 the PAA will be held in Yokohama from 30 November to 3 December 2010.

#### 165 6.12 Pakistan

166 Pakistan<sup>1</sup> will submit a report by e-mail to the Secretariat.

167

168

### 169 **7. Organizational Matters (Part 1)**

#### 170 **7.1 Plan for 29th AFACT Meeting & eASIA Award to be organized by Chinese Taipei in 2011**

171 Chinese Taipei outlined the plans for the 29th AFACT Mid-Term StC meeting to be held 3-4 May 2011  
172 in Kaohsiung Software Technology Park. UN/ESCAP is organizing a conference in Korea around the

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<sup>1</sup> Mr. Javed Naushahi tried an online access to the session from Pakistan over Internet. However the quality of the line was too bad to make a substantial participation.



173 same time as the planned date for the AFACT Plenary and EDICOM in October 2011, and therefore the  
174 AFACT Plenary and EDICOM may be rescheduled once the date of the UN/ESCAP conference is  
175 confirmed. Logistics information for travel plans and visa applications will be provided by March 2011.  
176

## 177 **7.2 Plan for 30th AFACT Meeting to be organized by Iran in 2012**

178 Iran presented the plan for AFACT meetings in 2012 in Iran. For the mid-term meetings in May, Iran  
179 explained that there were three options. The first, Esfahan, is in central Iran, 40 minutes from the  
180 capital. A second is Shiraz, slightly in the south, about one hour by plane from the capital. The third  
181 option is Kish Island, which is a trade free zone and also a popular tourist location, about 1 hour 15  
182 minutes from the capital. The plenary meetings and EDICOM will be held around August or September  
183 2012 in the capital, Tehran.  
184

## 185 **7.3 Plan for 31st AFACT Meeting to be organized by Viet Nam in 2013**

186 Vietnam gave a brief report on the plan for hosting the 31st AFACT Meeting, which had received  
187 official confirmation of VECITA-MOIT, noting that a letter of guarantee would be issued by 2011.  
188

## 189 **8. UN/CEFACT Progress Update (The reform of UN/CEFACT)**

190 Mr. Tahseen A. Khan<sup>2</sup>, Vice Chairperson, UN/CEFACT, expressed his appreciation to Japan for taking  
191 over the chair of AFACT from Saudi Arabia at short notice, and gave an update on the reform of  
192 UN/CEFACT, which provides recommendations and standards for trade facilitation and electronic  
193 business. ~~Major~~One area of work is facilitation of international supply chain, comprising commercial  
194 procedures, transport procedures, regulatory procedures and financial procedures. He ~~stressed~~noted that  
195 efficiencies could be gained from reusing the UN/CEFACT core component library. Mr. Khan also  
196 outlined the UN/CEFACT Integrated Framework of Standards for Paperless Trade.

197 Mr. Khan ~~also~~ reported on the 17th CEFACT Forum, including ~~TBG and TMG~~updates on the work  
198 program of various groups, ~~and explained that detailed information is available on the official website~~  
199 ~~for the forum.~~  
200

## 201 **9. Organizational Matters (Part 2) Revision of AFACT Bylaws**

202 Mr. Hirai as the Chairperson of the StC meeting on 24<sup>th</sup> Nov. explained the discussion on revision of  
203 the AFACT Bylaws during the StC meeting, which had been carried out according to the ratification by  
204 the 27<sup>th</sup> session of AFACT Plenary. It was explained that Article 5 (Membership) had been changed in  
205 order to enable recognition as an NGO by UN/ESCAP. Mr. Hirai also noted that the proposed new  
206 Article 14 proposed by the TMC Chairperson had been reviewed by a legal expert. Mr. Hirai explained  
207 that the issue of how to avoid the problem of a sudden change in host country had been discussed by  
208 the StC, but that this had been left for discussion at the next StC meeting in 2011. The current version

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<sup>2</sup> The Indian HoD Mr. Khan made an online access to the session from India over Internet.



209 of draft amendments to the AFACT Bylaws were unanimously adopted, and the revised AFACT  
210 Bylaws, which shall reflect the corrigendum ratified by the plenary, will be circulated to members for  
211 confirmation. In case a significant editorial error should be identified, it shall be further reviewed in the  
212 next StC and subject to the ratification by the next plenary meeting.

213

#### 214 **10. Ratification of Elected HoD & BDC Chairperson elected by StC**

215 Noting that the newly adopted draft AFACT Bylaws allowed for election of an additional member in  
216 the case of overlap, the StC recommendation for the election of HoDs from Vietnam and Korea was  
217 proposed to the plenary. The election of HoDs from Vietnam and Korea was ratified with no objections.  
218 Mr. Eswaran had been nominated by the StC mid-term meeting to be the BDC Chairperson, and the  
219 plenary unanimously ratified the nomination.

220

#### 221 **11. Ratification on the recommendation of UN/CEFACT Rapporteur for Asia to UN/CEFACT**

222 The AFACT Secretariat explained that ~~in advance of~~ before the meeting, the AFACT Secretariat had  
223 requested candidates for the role of UN/CEFACT Rapporteur for Asia and the only valid candidature  
224 was from Thailand. Mr. Hirai noted that as provided by the Article 12 of the Bylaws, AFACT must  
225 undertake due consultation with UN/CEFACT on this item. It was noted that since it is not possible to  
226 make a final decision during the current plenary, the two options available are to delay the decision  
227 until the next plenary or to delegate the decision to the StC. Mr. Khan agreed with the recommendation  
228 that the selection process could be ~~suspended by the time left for the~~ next plenary of UN/CEFACT  
229 which would ~~be held~~ happen sometime in the first half of 2011. The issue of UN/CEFACT Rapporteur  
230 for Asia nomination was left to the wisdom of the StC, to either be decided at the next StC meeting or  
231 at the next plenary meeting.

232

#### 233 **12. Strategic Directions and the Way forward**

234

##### 235 **12.1 Collaboration with UN/ESCAP and other international organizations on Paperless/Single** 236 **Window**

237 Mr. Sangwon Lim of ESCAP summarized the discussions of the ad hoc meeting held previous day,  
238 when ESCAP had introduced its UNNExT initiative. It was agreed that the AFACT Secretariat would  
239 prepare an official letter to ESCAP requesting AFACT to be a UNNExT collaborator. ESCAP was also  
240 to consider putting the AFACT logo on the useful links of the UNNExT website. Potential joint  
241 activities and cooperation were also described. It was agreed that joint activities and cooperation to be  
242 pursued after building official relationship with UNNExT, which includes but not limited to the  
243 cooperation in identifying national focal points of AFACT and UNNExT, the joint organization of  
244 capacity building training, and the joint development of tools and guides.

245



246 **12.2 Ratification of newly organized working group under BDC**

247 The BDC Chairperson requested ratification of the Travel, Tourism and Leisure WG and the eCOO  
248 WG under the BDC. The two new WGs were ratified by the plenary.

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252 **12.3 Ratification on the Conclusion on the transition plan of ex JWG**

253 The AFACT Secretariat explained that the three new committees (BDC, TMC, and CSC) had been  
254 ratified by the StC, and that the transition plans for ex JWGs needed to be ratified. The AFACT  
255 Secretariat explained the requirements proposed for forming a WG, and announced a request from the  
256 Transport Working Group (TWG) for members interested in joining the TWG to contact Mr. James Su.

257

258 The eCOO WG and Tourism WG had completed the requirements for forming a WG and had been  
259 accepted by the BDC. The expression of interest (EoI) documents submitted for the Finance WG did  
260 not conform to the requirements, and the Finance WG was asked to resubmit the set of documents so  
261 that the WG could be ratified by the next plenary in 2011. The Transport WG had yet to provide any  
262 EoI document, and was requested to do so for consideration of the new WG at the next plenary.

263

264 The plenary ratified the transition plan, and requested the convenors of the Finance WG and Transport  
265 WG to submit the set of documents.

266

267 Ratification of the terms of reference and the program of works for the AFACT TFT newly organized  
268 in 2010. Chinese Taipei recommended Dr. Nguyen Manh Quyen of Vietnam the Convener of TFT in  
269 the StC meeting on 24 November, which has been accepted and committed by Dr. Nguyen.

270 Mr. Hirai explained the proposed terms of reference (ToR) for the AFACT taskforce team (TFT), and  
271 its program of works. These were ratified by the plenary.

272

273 **13. Review of the 28<sup>th</sup> Session of AFACT Plenary minutes**

274 The draft minutes of the plenary were reviewed by the plenary and will be circulated to the plenary  
275 members by the AFACT Secretariat<sup>3</sup>.

276

277 **14. Hand-over of AFACT Host Token and Closing remarks**

278 The AFACT Host Token was handed to Chinese Taipei. The Chairperson thanked the members for their  
279 participation in the 20th anniversary meeting, noting that good progress had been made, and brought  
280 the meeting to a close at 16:50.

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<sup>3</sup> To keep the integrity of the documents tabled throughout the meetings the Hosting Secretariat shall edit minutes till the final version is confirmed by the members attended.



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No	Mr Ms Dr	First Name	Last Name	Title in the Delegation	Title in respective organization	Company / Organization	Country
1	Mr.	Mohammad	Malyar Jabarkhel	Head of Delegation	ASCUDA Project Manager	Ministry of Finance	AFGHANISTAN
2	Mr.	Mozammil	Shinwari	Delegate	Director General	Ministry of Commerce and Industry	AFGHANISTAN
3	Ms.	Vesna	Stojanovic	Delegate	Project Manager	United Nations Office for Project Services	AFGHANISTAN
4	Mr.	Jyh-Sheng	Ke	Head of Delegation	Senior Fellow and Board Director	Institute for Information Industry	CHINESE TAIPEI
5	Ms.	Yi-Yuan	Yueh	Delegate	General Director	Institute for Information Industry	CHINESE TAIPEI
6	Ms.	Mei Li	Chen	Delegate	section manager	Institute for Information Industry	CHINESE TAIPEI
7	Ms.	Victoria (Ts-Yin)	Lee	Delegate	Project Manager	Institute for Information Industry	CHINESE TAIPEI
8	Mr.	Chang-cheng (Frank)	Lin	Delegate	President	Gcom Information Service Co.,Ltd.	CHINESE TAIPEI
9	Mr.	CHIN KUO	KUO	Delegate	Engineer	Chunghwa Telecom	CHINESE TAIPEI
10	Mr.	Chung Ming (James)	Su	Delegate	Project Manager	Institute For Information Industry	CHINESE TAIPEI
11	Mr.	Dyan	Wen	Delegate		Lion Travel Group / Lion Technology	CHINESE TAIPEI
12	Mr.	Hwang-Hsi	HOU	Delegate	Systems Coordinator	Directorate General of Customs , MOF	CHINESE TAIPEI
13	Mr.	Karlson	Hsia	Delegate	Associate Section Manager	Institute for Information Industry	CHINESE TAIPEI
14	Mr.	Kuang-Shun	Lin	Delegate	Technical Specialist	Bureau of Standards, Methodology and Inspection (BSMI)	CHINESE TAIPEI
15	Mr.	Mu Jung	CHEN	Delegate	Senior Auditor	Directorate General of Customs , MOF	CHINESE TAIPEI
16	Mr.	RAJ KUMAR	ARORA	Delegate	Ministry of Commerce & Industry, Govt. of India.	Room No. 560, Udyog Bhawan	INDIA

No	Mr Ms Dr	First Name	Last Name	Titile in the Delagation	Title in respective organization	Company / Organization	Country
17	Ms.	Anupam	Srivastava	Delegate	Department of Commerce	NIC Computer Centre, Room No. 264, Udyog Bhawan	INDIA
18	Mr.	Mahmood	Zargar	Head of Delegation	General Secretary of AFACT Secretariat	AFACT Permanent Secretariat	IRAN
19	Mr.	Hemmat	Veyci	Delegate	Deputy of General Manager of the AFACT Secretariat	AFACT Permanent Secretariat	IRAN
20	Mr.	Kazumi	Hirai	Head of Delegation	Chairperson of AFACT	JASTPRO	JAPAN
21	Mr.	Kenji	Itoh	Delegate	Director for Asian Operation	Illumonous, LLC	JAPAN
22	Mr.	AKIO	SUZUKI	Delegate	chairperson of UN/CEFACT Japan Committee	Japanese EC Promotion Org. for Travel, Tourism and Leisure	JAPAN
23	Mr.	Hisanao	Sugamata	Delegate	Secretary General	JEDIC	JAPAN
24	Mr.	Daijirou	Yamauchi	Delegate	Senior Executive Director	JASTPRO	JAPAN
25	Mr.	Etsuo	Nagumo	Delegate	Chief Executive	JASTPRO	JAPAN
26	Mr.	Hiroaki	Masuda	Delegate	Senior Expert	PAA	JAPAN
27	Ms.	Ryoko	Sakai	Delegate	Staff	Development Corporation (JIPDEC)	JAPAN
28	Mr.	Eiichi	Sakai	Delegate	Vice Chairperson	Organization for Travel, Tourism and Leisure	JAPAN
29	Mr.	Shingo	Hamada	Delegate	Program Officer	Consulting Trilogia	JAPAN
30	Mr.	Shinya	Fujioka	Delegate	Auditor	Organization for Travel, Tourism and Leisure	JAPAN
31	Mr.	Tadashi	Ishihara	Delegate	Chairperson	Organization for Travel, Tourism and Leisure	JAPAN
32	Mr.	Sang TA	Lee	Delegate	Manager	National IT Industry Promotion Agency (NIPA)	KOREA

No	Mr Ms Dr	First Name	Last Name	Title in the Delegation	Title in respective organization	Company / Organization	Country
33	Mr.	Seok-Koo Ji	Ji	Head of Delegation	Vice President	National IT Industry Promotion Agency (NIPA)	KOREA
34	Dr	Youngkon	Lee	Delegate	Associate professor	Korea Polytechnic University	KOREA
35	Mr.	Eswaran	Sankaranarayanan	Delegate	HEAD	DAGANG NET TECHNOLOGIES	MALAYSIA
36	Ms.	CHONG	YOKE CHING	Delegate	MANAGER	DAGANG NET TECHNOLOGIES	MALAYSIA
37	Ms.	Rachael (Lay Ping)	Khor	Delegate	Senor Director	Crimson Logic Pte Ltd.	SINGAPORE
38	Mr.	Pagdanganan	Oscar Lopez	Delegate	Senior Systems Analyst	Crimson Logic Pte Ltd.	SINGAPORE
39	Mr.	Ajin	Jirachiefpattanna	Head of Delegation	Executive Director	Ministry of ICT	THAILAND
40	Mr.	Sang Won	Lim	Delegate	Economic Affairs Officer	United Nations ESCAP	UN/ESCAP
41	Mr.	Nguyen Manh	Quyen	Head of Delegation	Deputy Director General	Ministry of Industry and Trade	VIET NAM
42	Mr.	Dinh	Tuan Anh	Delegate	Expert	Ministry of Industry and Trade	VIET NAM
43	Ms.	Nguyen Thi Minh	Huyen	Delegate	Chief of Office	Ministry of Industry and Trade	VIET NAM

The members participated to the Plenary by online access.

1	Mr.	Thahseen A.	Khan	Head of Delegation	Deputy Director General	Ministry of Commerce & Industry, Govt. of India.	INDIA
2	Ms.	Javed	Naushahi	Head of Delegation	Chairman	Pakistan E-Commerce Resource Center	PAKISTAN