

1 TMC Report

2 2010/11/26 by the Chair of TMC, Hisanao Sugamata

3
4 Participants:

5 10 participants from 5 countries/economies (Appendix 3)

6 (Chinese Taipei, Japan, Korea, Singapore, Vietnam)

7 Meeting topics:

8 Review the activities during the transition

9 Terms of Reference for TMC

10 - Finalize the draft ToR (Appendix 1)

11 - Required amendments to Bylaws of AFACT (Appendix 2)

12 WGs and Projects

13 - 2 projects are agreed

14 - CCL Utilization in Asia

15 - SOA Interoperability Framework for Single Window in Asia

16 - No WGs proposed at this meeting

17 - XML WG proposal was withdrawn

18 Technical discussions were postponed to the next interim meeting

19 - The next interim meeting will be held on 26-27/Jan/2011 in Tokyo

20 Hosted by JEDIC

21 - The new WG proposal may be assessed at the interim meeting.

22
23 * TMC shall consider the priority of the deliverables described in ToR
24 at the interim meeting (requested by Plenary).
25

26

27 Appendix 1.

28 **Technology and Methodology Committee (TMC)**

29 **Terms of Reference (Draft)**

30 **2010/11/25**

31

32 **1. Name of the committee**

33 Technology and Methodology Committee

34 (hereinafter referred to as “TMC”)

35

36 **2. Purpose**

37 TMC is to promote the implementation of eBusiness Technologies and Methodologies
38 based on eBusiness standards for facilitating e-Business / e-Trade in Asia Pacific
39 Region, in order to enable a global electronic marketplace where enterprises of any size
40 and in any geographical location can meet and conduct business with each other.

41 TMC contributes the global business standardization activities of UN/CEFACT, OASIS
42 and other international organizations for standardization and trade facilitation through
43 harmonization and interoperability in e-Business / e-Trade.

44

45 **3. Work Scope**

46 TMC will handle the issues of interoperability, productivity (reusability, openness),
47 using Technology and Methodology in e-Business / e-Trade.

48 The scope of work subject may include as follows.

- 49 ➤ Reference framework (Technology, Methodology and Library) for
50 eBusiness
- 51 ➤ Modeling Methodologies
- 52 ➤ Core Component Harmonization (may include Metadata)
- 53 ➤ Context methodology (may include Ontology)
- 54 ➤ Message Assembly
- 55 ➤ XML Schema Design
- 56 ➤ Messaging Service Protocol
- 57 ➤ SOA
- 58 ➤ Registry and Repository
- 59 ➤ Securities

60

61 **4. Deliverables**

62 Deliverables of TMC are expected as follows.

- 63 ➤ Guideline for Reference framework (Technology, Methodology
- 64 And Library) for eBusiness
- 65 ➤ Submission DMRs for CCL
- 66 ➤ Core Component Libraries (CCL) in Asian region
- 67 ➤ Business Process Library in Asian region
- 68 ➤ Implementation Guidelines for CCL and other relevant data
- 69 models used in Asian Region
- 70 ➤ Message Assembly Guidelines
- 71 ➤ Interoperability Test Specifications and Certificates
- 72 ➤ Registry Guidelines (may include Federation)
- 73 ➤ Security Guidelines for e-Business

74

75 **5. Membership and Structure**

76 TMC is an executive committee under AFACT.

77 TMC may have several working groups, such as Core Component Working Group,
78 Interoperability Promotion Group, Security Group.

79 Members of TMC are consists of the person who is representing the member of AFACT.

80 Participants of TMC are open to any organizations who are interested in e-Business
81 implementation in the Asia Pacific region.

82

83 **6. Organization**

84 TMC has a Chairperson.

85 The chairperson is elected by the member of TMC, and ratified by the AFACT Plenary.

86 The chairperson will serve two years term. The chairperson can be re-elected.

87 The duties of the chairperson are as follows.

- 88 1. Call to order and preside over meetings and prepare those agenda
- 89 2. Facilitate Working Groups
- 90 3. Report activities and results of TMC to AFACT Plenary
- 91 4. Communicate the official position on the matter of Technology or Methodology
- 92 to UN/CEFACT Working Groups, OASIS TCs and related standard bodies

93 TMC may have Working Groups (hereinafter referred to as the “WG”).

94 WGs are subject to be approved by TMC and to be endorsed by Plenary. Establishment
95 each WG should be supported by at least three AFACT members.

96 To establish a WG under TMC, the interested parties shall submit an expression of
97 interest, Objectives, Scope, a terms of reference and an initial work program to TMC for
98 approval. TMC propose the new WG to Plenary for endorsement.

99 Each WG shall appoint its own Convener, and may appoint a WG Secretariat whenever
100 necessary. The term of office for the Convener and the WG Secretariat if it is appointed,
101 shall be for a period of two years.

102 The Convener of each WG shall report its activities to TMC and report to Plenary as requested.
103

104 **7. Voting Procedure**

105 There are 2 types of voting in TMC, the member voting and the participant voting.

106 The member voting shall be taken for the following cases.

- 107 1) Election of TMC Chairperson
- 108 2) Amendment of TMC ToR
- 109 3) Creation or Disbandment of WG

110 The participant voting may be taken for the other cases of the member voting, such as
111 technical matters, working programs.

112 The objective within TMC is to achieve a consistent consensus in all matters. In case
113 of doubt concerning consensus, then, and only then, shall a vote be taken in an official
114 TMC meeting. Any participants who feel that a consensus has not been reached may
115 call for a vote, while the chairperson declares consensus. These ballots require a simple
116 majority of the members (the case of the member voting) or the participants (the case of
117 participants voting) attended at the official meeting at the time of the vote. Any voting
118 can be taken when at least 3 members are present at the meeting. The use of proxies
119 shall not be permitted. The chairperson is not eligible to vote.
120

121 **8. Frequency of the Meeting**

122 The meetings shall be held under the coordination of AFACT. Therefore the meeting
123 may be held with AFACT plenary meeting and AFACT midterm steering committee
124 meeting. The chairperson can call for the interim meetings between AFACT meetings.
125 The chairperson can organize the teleconference instead of the face to face meeting.
126

127 **9. Official Language**

128 English
129

130

131 Appendix 2.

132 Required amendment to AFACT Bylaws

133 1. Naming the leaders aligning to normal SDO

134 Chairperson for Plenary, StC, TFT, Executive Committee (EC)

135 Convener for Working Group (WG)

136 Leader for Projects under WG or EC

137

138 2. Clarify the position of Plenary, StC and EC related to WG

139 EC: Facilitate WGs under the EC including

140 Accepting the WG establishment request

141 Evaluating the business needs, the objectives, the scope, ToR,

142 and the initial work programs

143 Approve the new WG

144 Propose StC and Plenary the new WG

145 StC: Review the proposals for the new WG

146 Plenary: Endorse the proposal for the new WG

147

148 3. Add the new article of Intellectual Property

149 Participants from the private companies strongly make a request about IP articles in
150 general.

151 AFACT should prevent any obstacles around IPR.

152

153 (**Proposed article of IP**)

154 **x. Intellectual Property**

155 AFACT shall own the copyright in draft and published deliverables including
156 Specifications, Rules, Guidelines, Minutes, Presentation materials, Models, Libraries
157 which are published under the name of AFACT, subject to the underlying copyright of
158 the contributing parties and other copyright owners.

159 AFACT will not charge royalties or any similar fees in connection with the
160 implementation or use the deliverables.

161 AFACT disclaims all warranties, express or implied, including but not limited to any
162 warranty that the use of the information in the deliverables will not infringe any rights
163 or any implied warranties of merchantability or fitness for a particular purpose.

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Appendix 3.

Participant List

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