



# 2003 eASIA Award



## General Rules for Final Evaluation

Prepared by AFACT Secretariat  
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# Final Evaluation Meeting Agenda



|                      |  |   |   |
|----------------------|--|---|---|
| 08:40 – 09:00        | Registration for Semi-finalists ; Equipment trial            |   |   |
| 09:00 – 09:40        | Orientation for Semi-finalists ; Registration for Evaluators |   |   |
|                      | <b>Room 201</b>  | <b>Room 202</b>                         | <b>Room 204</b>                             |
|                      | <b>Trade Facilitation</b>                                    | <b>Public Sector</b>                    | <b>Private Sector</b>                       |
| 09:40 – 10:10        | <b>Project 1- Australia</b>                                  | <b>Project 1- Chinese Taipei (MOEA)</b> | <b>Project 1- Chinese Taipei (Hua-nan)</b>  |
| 10:10 – 10:15        | Equipment set-up   |   |   |
| 10:15 - 10:45        | <b>Project 2- Chinese Taipei (Trade-Van)</b>                 | <b>Project 2- Chinese Taipei (RDEC)</b> | <b>Project 2- Chinese Taipei (ECRC III)</b> |
| 10:45 – 10:55        | Refreshment & Equipment set-up                               |   |   |
| 10:55 -- 11:25       | <b>Project 3- India</b>                                      | <b>Project 3- Korea</b>                 | <b>Project 3- Japan</b>                     |
| 11:25 – 11:30        | Equipment set-up   |   |   |
| 11:30 – 12:00        | <b>Project 4- Iran</b>                                       | <b>Project 4- Pakistan</b>              | <b>Project 4- Korea</b>                     |
| 12:00 - 13:30        | Lunch Break for Evaluator                                    |   |   |
| 13:30 – 14:00        | <b>Project 5- Japan</b>                                      | <b>Project 5- Singapore</b>             | <b>Project 5- Singapore</b>                 |
| 14:00 – 14:05        | Equipment set-up   |   |   |
| 14:05 – 14:35        | <b>Project 6- Korea</b>                                      | <b>Project 6- Thailand</b>              | <b>Project 6- Vietnam</b>                   |
| 14:35 – 14:40        | <b>Equipment set-up</b>                                      | <b>Break</b>                            |   |
| 14:40 - 15:10        | <b>Project 7 –Malaysia</b>                                   |   |   |
| 15:10 – 15:15        | <b>Equipment set-up</b>                                      |   |   |
| 15:15 – 15:45        | <b>Project 8 –Singapore</b>                                  |   |   |
| 15:45 – 16:15        | <b>Refreshment</b>   |   |   |
| <b>16:15 – 16:40</b> | <b>Final Review meeting</b>                                  |   |   |
| <b>16:40 – 17:00</b> | <b>AFACT StC Short Meeting</b>                               |   |   |





# Evaluator Segment



The 10 evaluators are divided by three groups as per the category of trade facilitation, eBusiness in the public sector, and eBusiness in the private sector as follows,

- Trade facilitation: (1) Khalid – chairperson of this group (2) Walker, (3) Naujok, (4) Kenneth Lim
- eBusiness in the public sector: (1) Itoh – chairperson of this group, (2) Lin, (3) Khan
- eBusiness in the private sector: (1) Naushahi – chairperson of this group, (2) Yang, (3) Sang-won Lim





# Evaluating Criteria



**We suggest to assess the selected projects from the following three aspects,**

- 1. Creativity and Innovation – weight: 20%**
- 2. Significant Applications – weight: 40%**  
**(Open Int'l Standard – weight: 20%)**
- 3. Outstanding Performance – weight: 40%**





# The Work Flow



1. Registration
2. Participate the Orientation at Room 204
3. Making the presentation at respective meeting room
  - 1) The evaluators will fill in the ranking of each projects on the evaluation forms, the less number represents the higher ranking
  - 2) The evaluators will sign up the name on the forms
  - 3) The evaluators will cross out the project without making presentation
4. The evaluators will hand over the signed evaluation forms to the staff at each meeting room while all 6 or 8 presentation completed.
5. The staff accumulate the rankings of each evaluators, which results will be filled in the recommendation list





# The Work Flow (Continued)



6. The staff present the recommendation list to the respective evaluators at each meeting room.
7. The evaluators sign up the recommendation list as the agreement on it.
8. The signed recommendation list to be presented in the Final Review Meeting.
9. The result of the Final Review Meeting to be presented in the AFACT StC short meeting.
10. All attendees of Final Review Meeting and AFACT StC Short Meeting as well as the staff have to sign up the Non-disclosure Agreement.





# Highlights



1. We are going to make the photo shooting for 20 semi-finalists to produce the personal postal stamps. The photo shooting will be proceeded at Room 205 from AM9:30 to AM10:00.
2. Please assure to be in front of the meeting room 10 minutes prior to the presentation.
3. The semi-finalists are free to leave after making the presentation.
4. The length of presentation is 20 minutes, and Q&A is 10 minutes.







# Highlights



5. Two staff is allocated for the preliminary meeting of each category. They will be responsible for
  - (1) Raising up the reminding sign to notify presenters the time left for presentation.
  - (2) Accumulating the ranking of the evaluation forms.
6. The winners of the Award will be announced and awarded at the 2003 eASIA Expo opening ceremony on October 15 (Wednesday) morning.





# Programs for Semi-finalists



1. Making presentation in the Final Evaluation held on October 13.
2. Photo shooting for producing personal postal stamps.
3. Participating the 2003 eASIA Forum Opening Ceremony at the Hotel on Oct. 14 morning.
4. Participating the dinner party - eASIA Night held at Grand Hotel at 18:30pm, Oct. 14.
  - There will be the certificates awarded to recognize the semi-finalists
  - Please go to the information desk at the 1<sup>st</sup> floor for transportation information





# Programs for semi-finalists



5. Participating the 2003 eASIA Expo Opening Ceremony at the World Trade Center Hall 2 on October 15 morning
6. 2003 eASIA Expo
  - Exhibitor Check-in
    - 10/13 08:00~1800 Booth set-up (exhibitors don't need to be on site)
    - 10/14 12:00~17:00 Equipments set-up and test
  - Exhibitor Check-out
    - 10/18 16:00 Equipment withdrawal
7. Making the presentation at 2003 eASIA Forum held at World Trade Center Hall 2.





**End**

**~ Thank you ~**

